

Pool Closing Procedure 2011

Kathleen & Eduardo Curdi- MCC Pool Trustees – 425-557-9548

MCC Pool Operators - Kyra Stewart 206-714-2590 and Lana Matson 425-442-3741

Shannon Leonard - MCC Volunteer Coordinator – 425-369-3134

1 st	2 nd	3 rd

Pool Deck

1. Remove **ALL** toys, goggles, noodles, kick-boards, etc. from pool and bottom of the pool.
2. Put all toys, kick-boards, noodles, etc. away orderly.
3. Close all umbrellas and rearrange all furniture neatly around the pool (*4 chairs to a table, etc.*)
4. Pull the 4 round white lids off skimmers (*located around both pools on deck*) and remove any toys/garbage/debris in them.
5. Pick up **ALL** trash around pool, tables, and in the grass areas.
6. Empty recycle bin near BBQ, and trash can by BBQ if full or nearly full (*bags in the club under kitchen sink*).

1 st	2 nd	3 rd

Swimming Pool and Security

1. Put vacuum in pool.
(It is found in the pump room. Roll out the cart with the light gray vacuum on it. Uncoil the blue hose and take the vacuum off the cart. Gently lower it into the pool—somewhat sideways to let the air escape and then it will sink. Make sure it sinks to the bottom before you leave. The power supply can stay on the cart. Plug in orange power cord. Turn vacuum on at switch on the gray power box. Vacuum should start moving along pool floor and sides; it will run its cycle and shut itself off).
2. Cover pool with the two blue plastic bubble covers (bubbles down) and wading pool with smaller cover. *(Roll the two carts with the bubble covers to the shallow end of the pool. Slowly and carefully unroll the covers, it works best with two people, one turning the crank, and another pulling it gently out. These are new covers and we want to keep them in good shape. Cover baby pool with large, separate piece of cover.)*
3. Lock ALL doors to clubhouse, bathroom outside doors, storage room inside (*if unlocked, key above oven*) and outside, and the pump room. Turn off all lights in the pool and building (*leave light switches on that are labeled to stay on*). Close all interior doors; if they are left open the alarm will ring when you set it. Lock front door and set alarm.

Family Name: _____

Dates Closing: _____

Thank you!